

# SMOKING & TOBACCO USE POLICY



## Grand Canyon University Policies & Procedures

Policy Name:	Smoking & Tobacco Use Policy	Pages:	2
Department:	Human Resources	Policy Number:	HR-509
Subsection:		Effective Date:	July 1, 2018
		Revision Date:	

### Overview

As part of Grand Canyon University's ongoing commitment to provide a safe and healthy environment for students, faculty staff and visitors, GCU maintains smoking and tobacco use in designated smoking areas only.

### Scope

This policy applies to all employees, contractors, vendors and visitors.

### Policy

GCU limits smoking and tobacco use on all campus property to designated areas only. Smoking and tobacco use will continue to be prohibited in university-owned vehicles privately owned and publicly owned vehicles parked on campus property. The advertising, sale, or free sampling of tobacco products is also prohibited on campus property. Littering the remains of tobacco products or any other related waste product on campus property is further prohibited.

### Definitions:

"Smoking" means

lighting or burning any type of matter or substance that contains tobacco, including but not limited to cigarettes, cigars, cigarillos, pipes, beedies, kreteks, water pipes, bongs, and hookahs;

lighting or burning of non-tobacco plants or marijuana; and

using electronic cigarettes, e-cigarettes, hookah pens, e-hookahs or vape pipes.

"Campus property" means any property owned, leased, occupied, operated or otherwise controlled by Grand Canyon University, including but not limited to, classrooms, laboratories, residences, residence halls, elevators, stairwells, restrooms, meeting rooms, hallways, lobbies and other common areas, hotel rooms and conference facilities, athletic complexes and facilities, exterior open spaces, shuttle buses, shuttle bus stops, parking garages and lots, driveways, loading docks, university-owned streets, sidewalks and walkways.

"Tobacco products" means all forms of tobacco, including but not limited to cigarettes, cigars, cigarillos, pipes, beedies, kreteks, water pipes, bongs, and hookahs, electronic cigarettes, smokeless tobacco, snuff, chewing tobacco and any non-FDA approved nicotine delivery device or product.

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## Guidelines:

GCU Facilities Department will post notices bearing the message “Smoking & Tobacco use in designated areas only” in prominent areas across the campus, such as at building entrances. Organizers of and attendees at public events, such as conferences, meetings, public lectures, social events, cultural events, and sporting events, as well as non-university events held on campus property must abide by this policy. Organizers of such events are responsible for informing attendees of this policy.

An individual may inform someone smoking or using tobacco on campus property of this policy and request that the smokers or tobacco users comply with the policy. Noncompliant individuals who are perceived as threatening or violent are to be reported to GCU Public Safety.

Individuals found to be noncompliant will be subject to existing disciplinary measures:

- For employees, such noncompliance is to be reported to the employee's supervisor.
- For contractors and subcontractors, such noncompliance is to be reported to Procurement or the campus division responsible for monitoring the performance of the applicable contract.
- Visitors and members of the public who refuse to comply with this policy may be asked to leave campus.

## Related Policies

Policy	Location
Smoking and Tobacco Use	Employee Handbook

Revision History		Approved By
July 1, 2018	Original	Human Resources

### *Smoking and Tobacco Use Policy HR 509*

*The University may, at any time, in its sole discretion, change, modify or vary from anything stated in this policy, with or without notice. Nothing contained in any policy, procedure or work rule of Grand Canyon University shall affect the “at will” status of any employee. Further nothing in this or any other policy, procedure or work rule of Grand Canyon is intended, or should be considered, as a contract or promise of employment.*